

**TOWN BOARD MEETING
Town of Westfield
February 4th, 2015**

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Jim Pacanowski	Dave Zimmerman	Clifford Brown
Councilmen:	Raymond Schuster	David Babcock	William Bauer	Herb Johnson
	David Brown	Joel Seachrist	John Hanmann	Lyle Holland
	James Herbert	Marybelle Beigh	Ed Rotunda	
	David Spann	Al Holbrook	David Haskin	

Raymond Schuster moved and David Spann seconded a motion to waive the reading of the minutes inasmuch as all members received a copy thereof and that the minutes be approved. Unanimously carried.

The Town Clerk's report together with a check in the amount of \$2013.77 representing fees for the month of February 2015 was turned over to the Supervisor. State and County agencies received checks totaling \$51.62.

The Supervisor's report is as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>HSBC - MM Balance</u>
Gen. A	\$388,134.00	\$32,703.00	\$16,165.68	\$932,590.56
Gen B	1,125.00	1,609.00	75.18	45,473.14
Hwy DA	324,923.00	32,633.00	719.69	567,087.20
Hwy DB	5,408.00	-0-	37.64	184,579.07
Sewer HO1	22,605.00	23.00	-0-	24,626.59
Water HO2	15,790.00	-0-	-0-	114,230.31
Wfd. Fire	54,000.00	-0-	-0-	54,525.82
Sherm. Fire	9,536.00	-0-	-0-	9,638.53
Totals:	\$821,521.00	\$66,968.00	\$25,341.64	\$1,932,751.2

The Dog Warden's report for January 2015 was received and placed on file.

The Fire Department Report for January 2015 was received and placed on file.

The Historian's report for January 2015 was received and placed on file.

The Town Court report for January 2015 was received and placed on file.

Highway:

- The Town Highway Superintendent submitted a written report on activities for January 2015 and highlighted sanding / plowing, fuel usage, and pier improvements.

Code Enforcement:

- The Code Enforcement Officer submitted a written report highlighting that 5 permits were issued in the Town for January 2015. In addition, 8 construction inspections were conducted.

Barcelona Harbor: (Pier is closed for the season)

Public Comment: None

Announcements:

- 3/1/2015 is the deadline for submission of tax exemptions.

Old Business:

- Supervisor Bills discussed that Barcelona Water Project \$335,000 BAN sale for 2015 will take place on February 24th, 2015.
- Supervisor Bills also discussed the need to coordinate with Ripley for the Shorehaven internal water system project.

New Business:

- David Brown offered the following resolution and moved for its adoption:

Resolution No. 15 of 2015
 Audit of 2014 Town Court Financial Records

RESOLVED, that on January 20th, 2015 the Westfield Town Board met for the purpose of auditing the 2014 Town Court dockets and records.

BE IT FURTHER RESOLVED Westfield Town Justices submitted for examination all 2014 fines and fees that were collected by the Town Court and that they have been turned over to the proper officials. A report has been prepared using the comptroller’s suggested “Checklist for Initial Review of Justice Court Records”.

This was seconded by Raymond Schuster. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye; David Spann, aye.

- Raymond Schuster offered the following resolution and moved its adoption:

Resolution No. 16 of 2015
 Annual Review of Shared Services Highway Agreement w/County

RESOLVED, that the Town Board of Westfield after thorough review of the County's *Shared Highway Services Agreement* agrees to keep the document in place for the next year.

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye; David Spann, aye.

- James Herbert offered the following resolution and moved its adoption:

Resolution No. 17 of 2015
Authorization for Supervisor to Sign 90 Day Extension with Casella

RESOLVED, that the Town Board Town of Westfield hereby authorizes the Supervisor to sign a 90 Day Extension with Casella Waste Services for operation of the Transfer Station (through 30 June 2015).

This was seconded by David Brown. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye. David Spann, aye.

- David Brown offered the following resolution and moved its adoption:

Resolution No. 18 of 2015
Granting License to David Spann to Clear Ice from Mouth of Chautauqua Creek

RESOLVED, that the Town of Westfield hereby grants a license to David Spann over a parcel owned by the Town of Westfield adjacent to Chautauqua Creek, designated on the official tax map of Chautauqua County as Section 192.06, Block 1, Lot 9.2, to allow him to access the mouth of the creek with the equipment needed for ice removal and flood control purposes, in furtherance of the municipal interest of preventing flooding on the Town's property, neighboring properties, and nearby roads and highways.

This was seconded by Martha Bills. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye. David Spann, aye.

- David Brown offered the following resolution and moved its adoption:

Resolution No. 19 of 2015
Authorization for Supervisor to Sign Documents and Expend Funds
For Purchase of Moose Lodge Property

RESOLVED, that Supervisor Bills is hereby authorized to execute a contract of sale whereby the Town of Westfield would purchase a 0.128 parcel from the Westfield Loyal Order of Moose 118, located on West Lake Road, near Chautauqua Creek, for a maximum purchase price of \$12,500.00 plus ordinary and incidental costs of the transaction, and is thereafter authorized to execute any and all documents and to expend the funds required to complete the transaction.

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye. David Spann, aye.

- David Spann offered the following resolution and moved its adoption:

Resolution No. 20 of 2015

Authorization of Payment in Advance of Audit of Claims for Public Utility Services

RESOLVED, that the Town Board Town of Westfield authorizes payment in advance of audit of claims for public utility services, as well as postage. Any claims paid in this manner will be submitted for audit at the next Board Meeting.

This was seconded by James Herbert. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye. David Spann, aye.

- Raymond Schuster offered the following resolution and moved its adoption:

Resolution No. 21 of 2015

Authorization of Payment for Bookkeeper Training

RESOLVED, that the Town Board Town of Westfield authorizes payment of necessary expenses for the Bookkeeper to attend NYS Comptroller Governmental Accounting training, 21-23 April & 20-22 October 2015.

This was seconded by James Herbert. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; Raymond Schuster, aye. David Spann, aye.

Supervisor Bills moved and James Herbert seconded a motion to set a Public Hearing date of 4 March 2015 for a Modification to a Cell Tower SUP. Unanimously carried.

Warrants dated February 4, 2015 (voucher #'s 10655 - 10725), in the amount of \$89,926.36 drawn on the following funds: \$33,004.57 General; \$18,035.00 General Part-Town; \$15,818.69 Highway; \$22.54 Sewer Fund; \$4.31 Shorehaven Water Project; \$819.26 Trust & Agency; \$6469.09 Welch Building; and \$17,725.90 Barcelona Water Project were presented and audited by the Board members. James Herbert moved and Raymond Schuster seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Martha Bills, aye; Raymond Schuster, aye; David Brown, aye; James Herbert, aye; David Spann, aye.

At 8:26pm Supervisor Bills moved and David Spann seconded a motion to move to Executive Session to discuss a particular personnel situation. Unanimously carried.

At 8:55pm Supervisor Bills moved and David Spann seconded a motion to return to regular session. Unanimously carried.

The next Town Meeting is scheduled for Wednesday, March 4th, 2015 @ 7:30pm.

There being no further business, at 8:53pm. James Herbert moved and David Brown seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
//original signed//
Timothy C. Smith, Town Clerk