

PUBLIC HEARING
Town of Westfield
November 6th, 2013
(Town of Westfield 2014 Preliminary Budget)

Supervisor Bills called the public hearing to order at 7:20pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	David Babcock	Joel Seachrist
Councilmen:	Raymond Schuster	Marybelle Beigh	William Bauer
	David Brown	Jim Pacanowski	Connie O'Conner
	James Herbert	Don Eno	Andrew Kovell
	David Spann	Kathryn Catalano	Robbie Burgess
		Brent Nusom	Nate Hanes

Supervisor Bills explained that the Public Hearing was being held to hear all persons in regard to the proposed 2043 Budget for the Town of Westfield. The total proposed Tax Levy is \$773,000 (amount to be raised by taxes). The tax rate for Town residents is \$3.04 (up \$.02) per \$1,000 of assessed property value and \$2.59 (no increase) per \$1,000 for Village residents.

There being no further business, David Brown moved and Raymond Schuster seconded the motion that the public hearing be closed at 7:26pm. This was unanimously approved.

Respectfully submitted,
//original signed//
Timothy C. Smith, Town Clerk

PUBLIC HEARING
Town of Westfield
November 6th, 2013
(Special Assessment Roll for Improved Districts)

Supervisor Bills called the public hearing to order at 7:27pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	David Babcock	Joel Seachrist
Councilmen:	Raymond Schuster	Marybelle Beigh	William Bauer
	David Brown	Jim Pacanowski	Connie O'Conner
	James Herbert	Don Eno	Andrew Kovell
	David Spann	Kathryn Catalano	Robbie Burgess
		Brent Nusom	Nate Hanes

Supervisor Bills explained that 2014 annual water and sewer charges for Town residents in Improved Districts were mailed out. These charges are added to Town / County Tax Bills which come out in January each year. There were several recipients who had questions prior to this hearing after receiving the letter & a few questions during the hearing.

After questions were addressed and there being no further business, Martha Bills moved and David Spann seconded the motion that the public hearing be closed at 7:34pm. This was unanimously approved.

Respectfully submitted,
//original signed//
Timothy C. Smith, Town Clerk

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TOWN BOARD MEETING
 Town of Westfield
 November 6th, 2013

The regular meeting of the Town Board was called to order at 7:35pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	David Babcock	Joel Seachrist
Councilmen:	Raymond Schuster	Marybelle Beigh	William Bauer
	David Brown	Jim Pacanowski	Connie O’Conner
	James Herbert	Donald Eno	Andrew Kovell
	David Spann	Kathryn Catalano	Robbie Burgess
		Brent Nusom	Nate Hanes

The Town Clerk’s report together with a check in the amount of \$3334.09 representing fees for the month of October 2013 was turned over to the Supervisor. State and County agencies received checks totaling \$1944.11.

The Supervisor’s report is as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>HSBC - MM Balance</u>
Gen. A	\$522,623.00	\$527,028.00	\$9094.22	\$736,474.35
Gen B	159,980.00	57,272.00	75.18	165,736.75
Hwy DA	290,938.00	273,901.00	515.84	286,825.47
Hwy DB	194,153.00	425,995.00	37.64	(112,170.18)
Sewer HO1	23,241.00	28,202.00	-0-	434.52
Water HO2	17,408.00	16,610.00	-0-	98,254.04
Wfd. Fire	46,370.00	-0-	-0-	54,029.44
Sherm. Fire	8,912.00	8,932.00	-0-	95.99
Totals:	\$1,263,625.00	\$1,337,940.00	\$9,722.88	\$1,229,679.79

The Dog Warden’s report for October 2013 was received and placed on file.

The Fire Department Report for October 2013 was received and placed on file.

The Historian’s report for October 2013 was received and placed on file.

The Town Court report for October 2013 was received and placed on file.

Highway:

- The Town Highway Superintendent provided a written report for October 2013 and highlighted current projects which included shoulder work, ditching, and finishing blacktopping.

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- David Brown moved and Raymond Schuster seconded a motion to trade in the John Deere Loader for \$7000 as part of obtaining a new loader through state bid. Unanimously carried.

Code Enforcement:

- The Code Enforcement Officer submitted a written report for October 2013 highlighting that noted 10 permits issued in the Town and the fact that 2 new residential homes are under construction.

Barcelona Harbor:

- Pier operations are closed for 2013.

In Public Comment, William Bauer expressed concern about fisherman parking along Route 5 near Moose Beach

Supervisor Bills made the following announcements:

- Fall Planning and Zoning Conference (13 & 14 Nov 2013)
- Christmas in the Village Weekend / Holly Tour (22, 23 & 24 Nov 2013)

Old Business:

- Supervisor Bill discussed the fact that the Barcelona Water Project is awaiting the Engineer Final Plan and looking to go out to Bid in January 2014.
- She also stated that improvements to the Pier are being worked on.

New Business:

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- Raymond Schuster offered the following resolution and moved its adoption;

Resolution No. 44 of 2013
Adoption of 2014 Town of Westfield Budget

BE IT RESOLVED, the Town Board of the Town of Westfield hereby approves and adopts the 2013 Preliminary Budget as presented as the 2014 Town Budget.

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

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- David Spann offered the following resolution and moved its adoption

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Resolution No. 45 of 2013

Approve the Special Improvement District Rolls

WHEREAS, the Town Board of the Town of Westfield, Chautauqua County, has completed an assessment schedule in connection with the proposed capital budgets, operation and maintenance charges, rates and/or rents to be levied and charged against those properties within the Special Improvement Districts in the Town of Westfield during the calendar year 2014, and has filed the same with the Town Clerk, and

WHEREAS, the Town Board caused due notice of the completion of said assessment schedule and of the time and place wherein the Town Board would meet to hear and consider any objections to said assessment schedule, to be duly published according to law, and

WHEREAS, the Town Board did meet at Eason Hall, 23 Elm Street, Westfield, New York on November 6, 2013, the time and place specified in said notice and heard and considered all objections to said assessment schedule,

THEREFORE, BE IT RESOLVED, that the said assessment schedule for 2014 be and the same is hereby affirmed and adopted as originally proposed and filed in the office of the Town Clerk of the Town of Westfield.

This was seconded by David Brown. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

- Raymond Schuster offered the following resolution and moved its adoption

Resolution No. 46 of 2013

Establish Position of Code Enforcement Clerk (Public Safety)

RESOLVED, the Town Board of the Town of Westfield hereby establishes the position of Code Enforcement Clerk under Public Safety.

This was seconded by David Brown. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

- David Spann offered the following resolution and moved its adoption

Resolution No. 47 of 2013

Appointment of Code Enforcement Clerk (Public Safety)

RESOLVED, that the Westfield Town Board hereby appoints BonnieRae Strickland as Code Enforcement Clerk (Public Safety) at a stipend of \$1500 annually effective as of October 23rd, 2013.

This was seconded by James Herbert. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

- Raymond Schuster offered the following resolution and moved its adoption

Resolution No. 48 of 2013

Authorization for Assessor Trainings

BE IT RESOLVED, the Town Board of the Town of Westfield hereby authorizes the Town Assessor to attend the following trainings with associated costs:

- December 6, 2013 “Why Zoning Matters in Real Estate Transactions” (\$ 75.00) 7.5 hr. training NYS CE Appraisal (Williamsville, NY)
- “Appraisal Review of Residential Properties” (On-line Course \$105.00)

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This was seconded by David Brown. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

- James Herbert offered the following resolution and moved its adoption

Budget Resolution No. 3 of 2013
2013 Budget Revisions

Revision Description	Increase Expenditures	Decrease Expenditures	Increase Revenue
A Funds (General)			
A.44.1355.2	Assessor Equip \$641.00		
A.45.3140.4	Engineers \$34,520.00		
A.46.1650.4	Cent. Communication	\$271.00	\$2,900.00
A.46.1665.4	Records \$453.00		
A.61.4020.4	Registrar	\$1310.00	
A.84.6510.4	Veterans Services \$15.00		
A.			
84.6989.410	Economy Development <u>\$737.00</u>		
	<u>\$37,947.00</u>		
A.47.1990.4	Contingent Acct.	\$37,947.00	

**B Funds
(General)**

B.56.3620.4	Safety Inspection CE	\$1,000.00	
B.			
56.3620.110	Safety Inspection Clerk	\$1,000.00	

This was seconded by Raymond David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

Martha Bills moved and James Herbert seconded a motion to appoint David Brown to the Village Fire Department Consultant Committee. Unanimously carried.

Martha Bills moved and David Brown seconded a motion to set a Public Hearing date of 4 December 2013 @ 7:25pm for a SUP Amendment to the Cell Tower on Vilardo Road. Unanimously carried.

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Warrants dated November 6th, 2013 (voucher #'s 9786 - 99834), in the amount of \$80,217.06 drawn on the following funds: General \$52,499.24; General Part-Town \$11,925.00; Highway \$10,914.52; Highway Part-Town \$4,118.35; Sewer Fund \$18.67; Shorehaven Water Project \$3.12; and Trust & Agency \$738.16 were presented and audited by the Board members. David Brown moved and James Herbert seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited.

The next Town Meeting is scheduled for Wednesday, December 5th, 2012 @ 7:30pm.

At 8:20pm Supervisor Bills moved and David Brown seconded a motion to move to Executive Session to discuss ongoing litigation and Property Acquisition. Unanimously carried.

At 9:06pm David Brown moved and David Spann seconded a motion to return to regular session. Unanimously carried.

- David Spann offered the following resolution and moved its adoption

Resolution
Authorization to Settle Assessment Challenge

RESOLVED, that the Westfield Town Board hereby authorizes the Assessor and Town Attorney to settle the Tops Market, LLC assessment challenge by reducing the assessed value on the 2014 property assessment roll to \$650, 000.

This was seconded by Raymond Schuster. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

There being no further business, at 9:10pm Martha Bills moved and David Spann seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
// original signed //
Timothy C. Smith, Town

Clerk